



**Inaugural  
World Trade Center  
Run To Remember  
Sunday, September 6, 2009**



**Volunteer Response Form**

We need your assistance to make this event a success and we truly value your participation. Please take a look at the various assignments that need to be filled. Children must be 13 years or older to volunteer while their supervising adult is running. Children 10 –12 may volunteer with a supervising adult.

Please print out this form and follow the instructions at the bottom of the page to return it to us by August 24, 2009. Mark your preference and we will notify you of your assignment by August 31<sup>st</sup>.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Age/Sex: \_\_\_\_\_

**RACE DAY VOLUNTEER OPTIONS:** (Description of volunteer assignments is located on the following page)

**Please indicate your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice of assignments:**

- |                             |                         |                         |
|-----------------------------|-------------------------|-------------------------|
| _____ Race Day Registration | _____ Ferries           | _____ Finish/Start Line |
| _____ T-Shirt Distribution  | _____ Water Stop        | _____ Course Marshal    |
| _____ Race Day Set Up       | _____ Race Day Clean Up | _____ Gear Check        |
| _____ Children's Fun Run    | _____ Area Captain      | _____ Anywhere needed   |

Have you volunteered at a road race before? Yes  No  What assignment? \_\_\_\_\_

Once we receive your completed form, you will be assigned and notified of your area via e-mail. We will do our best to accommodate all requests, but please know that we value your service wherever you help us, and reassignments are possible.

Please circle your T-Shirt Size preference: Small Medium Large X Large XX Large

**RELEASE WAIVER AND INDEMNITY**

In consideration of your accepting this entry, I the undersigned, intending to be legally bound, to hereby, for myself, my heirs, executors and administrators, waive and release and hold harmless the Run To Remember Foundation, the City of New York and its agencies, the State of New York, USA Track and Field, all sponsors, hired private contractors, and their representatives, successors, and assigns, for any and all liabilities, claims, demands, and causes of action whether or not arising in whole or in part out of the negligence of any of the above organizations or individuals. I attest and verify that I am physically fit and my physical condition is well enough to perform the tasks that I have volunteered for.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send via fax to: (516) attn: 516-520-7223

Send via e-mail to: [volunteer@wtcruntoremember.com](mailto:volunteer@wtcruntoremember.com) Contact us by phone: (212) 696-6869



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## Volunteer Assignment Description

Thanks for considering being a volunteer! Most of the below assignments are for those that are not running. If you want to help out but also wish to run/walk please consider signing up for the early morning set up, or clean up at the end of the day. Below you will find a brief description of available assignments. Please feel free to contact us with any questions.

### **AREA CAPTAIN:**

Volunteers must be responsible adults willing to assume command and oversee other volunteers in one of the above areas (please select preferred area) This position requires the captain to volunteer the entire day and attend a pre-race meeting on Governor's Island on the afternoon of Wednesday, Sept. 2, 2009.

**ANYWHERE I AM NEEDED:** Volunteers will be assigned to any area in need of additional service. Indicate time available on form.

**RACE DAY REGISTRATION:** Volunteers will process race day registrations, greet runners / walkers, staff information areas and offer assistance as needed. *Report to Volunteer Coordinator at 7:00 a.m. and work until 11:00.*

**T-SHIRT DISTRIBUTION:** Volunteers will distribute t-shirts to runners/walkers on the morning of the race. *Report to Volunteer Coordinator at 7:00 a.m. and work until 11:00 a.m.*

**RACE DAY SET UP:** Volunteers will help set up tables, unload heavy boxes, hang signage, etc. *Report to Volunteer Coordinator at 6:00 a.m. and work until 10:30 a.m.*

**RACE DAY CLEAN UP:** Volunteers will help break down tables, load heavy boxes, take down signage, garbage disposal, and general cleanup. *Report to Volunteer Coordinator at 1:00 p.m. and work until 5:00 p.m.*

**FERRY:** Volunteers will help participants board ferries and work in and around the dock area. This assignment may involve being on a vessel or just in the dock area. Please indicate if you wish to stay on the mainland and not go to Governor's Island *Report to the ferry dock that you are assigned to at 6:00 a.m. and work until 11:a.m.*

**WATER STOP:** Volunteers will set up water station and distribute water to passing runners/walkers. This assignment also includes cleaning up the area before completion (This is a great assignment for a large group of volunteers who wish to remain together.) *Report to Volunteer Coordinator at 9:30 a.m. and work until 1:00 p.m.*

**GEAR CHECK:** Volunteers will collect and store runner's gear until it is picked up after the completion of the run. *Report to Volunteer Coordinator at 9:00 a.m. and work until 2:00 p.m.*

**COURSE MARSHAL:** Marshals will be on the course directing runners/walkers, assisting with pedestrian traffic and monitoring the safety of our participants. *Report to Volunteer Coordinator at 9:30 a.m. and work until 1:00 p.m.*

**START / FINISH LINE:** Volunteers will be stationed at both the start and finish line areas to direct participants, distribute water, and general clean up. *Report to Volunteer Coordinator at 9:45 a.m. and work until 12:30pm.*

**CHILDREN'S FUN RUN:** Volunteers will assist in the coordination of children's races, and distribute medals. *Report to Volunteer Coordinator at 12:00 noon and work until 2:00 p.m.*

If you have any questions, please contact volunteer coordinator at [volunteer@wtcruntoremember.com](mailto:volunteer@wtcruntoremember.com).