



3rd Annual
World Trade Center
Run To Remember
Sunday, September 4, 2011



Volunteer Assignment Description

Thanks for considering being a volunteer! Most of the below assignments are for those that are not running. If you want to help out but also wish to run/walk please consider signing up for the early morning set up, or clean up at the end of the day. Below you will find a brief description of available assignments. Please feel free to contact us with any questions.

RACE DAY REGISTRATION: Volunteers will process race day registrations, greet runners / walkers, staff information areas and offer assistance as needed. *Report to Volunteer Coordinator at 5:30 a.m. and work until 9:30.*

T-SHIRT DISTRIBUTION: Volunteers will distribute tee shirts to runners/walkers on the morning of the race. *Report to Volunteer Coordinator at 6:00 a.m. and work until 9:30 a.m.*

RACE DAY SET UP: Volunteers will help set up tables, unload heavy boxes, hang signage, etc. *Report to Volunteer Coordinator at 5:30 a.m. and work until 9:30 a.m.*

RACE DAY CLEAN UP: Volunteers will help break down tables, load heavy boxes, take down signage, garbage disposal, and general cleanup. *Report to Volunteer Coordinator at 11:30 am and work until 3:30 pm.*

FERRY: Volunteers will help participants board ferries and work in and around the dock area. This assignment may involve being on a vessel or just in the dock area. Please indicate if you wish to stay on the mainland and not go to Governor's Island *Report to the ferry dock that you are assigned to at 5:30 am and work until 9:30 am.*

WATER STOP: Volunteers will set up water station and distribute water to passing runners/walkers. This assignment also includes cleaning up the area before completion (This is a great assignment for a large group of volunteers who wish to remain together.) *Report to Volunteer Coordinator at 7:30 am and work until 11:30 am.*

GEAR CHECK: Volunteers will collect and store runner's gear until it is picked up after the completion of the run. *Report to Volunteer Coordinator at 7:30 am and work until 12:30 pm*

COURSE MARSHAL: Marshals will be on the course directing runners/walkers, assisting with pedestrian traffic and monitoring the safety of our participants. *Report to Volunteer Coordinator at 8:00 am and work until 11:30 am.*

START / FINISH LINE: Volunteers will be stationed at both the start and finish line areas to direct participants, distribute water, and general clean up. *Report to Volunteer Coordinator at 7:30 am and work until 11:30 am.*

CHILDREN'S FUN RUN: Volunteers will assist in the coordination of children's races, and distribute medals. *Report to Volunteer Coordinator at 10:30 am and work until 12:30 pm.*

AREA CAPTAIN:

Volunteers must be responsible adults willing to assume command and oversee other volunteers in one of the above areas (please select preferred area) This position requires the captain to volunteer the entire day and attend a pre-race meeting on Governor's Island the week of the run. (Day to be determined.)

ANYWHERE I AM NEEDED: Volunteers will be assigned to any area in need of additional service. Indicate time available on form.

If you have any questions, please contact volunteer coordinator at volunteer@wtcruntoremember.com.